

MARSHALL AREA PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting

Tuesday, October 28, 2025, 4:30 p.m.

Marshall Public Library

Dale McConchie Meeting Room

1. **Call to Order:** 4:30 p.m. by Jeff Burress, President
2. **Pledge of Allegiance**
3. **Roll Call:** Noted by Kelley Ray, Secretary
In Attendance – Jeff Burress, Cynthia Wright, Kelley Ray, Danielle Cline, Elaine Miller, Jeremy Anderson, Jamie Poorman, (Librarian), Alyson Thompson (Library Director)
Absent – Reuben Stence
4. **Public Comments:** None
5. **Correspondence:** None
6. **Secretary's Report:** Danielle Cline made the motion to approve the minutes as presented. Jeremy Anderson seconded. All ayes.
7. **Treasurer's Report:** Reported by Elaine Miller, Treasurer
 - A. General Fund: \$16,489.70
Insurance Fund: \$4,869.96
 - B. Elaine Miller amended her statement from the last meeting about her bond not being of sufficient amount. Her current bond is already for \$100,000.00, so no action was taken to raise it.
 - C. Presentation of Bills:
 - \$34.00 to Alyson Thompson for mileage.
 - \$300.00 to Prairie Press for appropriation and tax levy publication.
 - \$187.19 to Kirchner's Building Supply for maintenance supplies for Little Library Outposts
 - \$6,900.00 to Hyder Technologies for IT.

Kelley Ray made a motion to pay the above listed bills. Cynthia Wright seconded. Roll call taken, all ayes.
8. **Annual Appropriation Ordinance:** Reviewed ordinance as prepared by Richard Bernardoni. Kelley Ray made the motion to approve as presented, and Danielle Cline seconded. Roll call taken, all ayes.
9. **Librarian's Report:** Reported by Jamie Poorman. Copy attached.
 - In August*
 - had 21 new patrons,
 - Summer Reading Program wrapped up, and
 - saw many DCFS and occupational therapy visits.
 - In September*
 - had 26 new patrons,
 - Flickr photos have been a big hit,
 - school programs have started up, and
 - Dolly Parton Imagination Library is growing county-wide.

10. **Director's Report/ Friends of the Library Report:** Reported by Alyson Thompson. Copy attached.
- Had first ever all-day shutdown of library for staff training. Training was on poverty. Some members of the board also attended. Discussion on the training was held.
 - Annual Library Tour was discussed. 12 Points was a library, but seemed to serve more as a community center. They are providing what their community needs.
 - Received grant from Marshall Rotary District for \$2,000.00 and will fund "Into the Arctic" exhibit.
 - Opportunities for trustee training are coming up.
11. **Unfinished Business:**
- A. Little Library Outposts – Alyson Thompson gave update on maintenance. Painting and cleaning are done. Gave Jeff Burress a list of those needing new plexiglass and lettering. Kelley Ray also mentioned that the one at Lincoln Trail State Park needed to be shortened.
 - B. Discussion of adding a Little Library Outpost at Holly Brook/Lion's Gate. Alyson Thompson has tried to contact Forsythe's to see if we can put one near the playground at Lion's Gate. Have not heard back from them yet.
12. **New Business:** None
13. **Other:**
- A. Annual Christmas Dinner – Will be held on December 10, 2025, at 6:00 p.m. in the Illinois room at the library.
14. **Motion to Adjourn:** Kelley Ray made the motion, and Danielle Cline seconded. All ayes. Meeting adjourned at 5:27 p.m.

Respectfully submitted by Kelley Ray, Secretary